



# **Bylaws of Lakeland R/C Club Inc**

Revised November 2017

## **Article 1**

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### **Purpose**

The name of this organization shall be "**Lakeland R/C Club**" and has been formed for the purpose of:

- Promoting radio-controlled model aviation.
- Promoting friendships between persons with similar interests.
- Providing a place to pursue these interests.

## **Article 2**

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### **Membership and General Rules**

#### **Membership Classifications**

Memberships shall be divided into three categories: Active Members, Associate Members and Junior Members.

#### **Active Membership**

Active Members are persons who have passed their 18<sup>th</sup> birthday, meet the membership requirements of the Lakeland R/C Club, and are also members in good standing of the Academy of Model Aeronautics (AMA).

Only active Members shall have voting rights and are eligible to hold office.

#### **Associate Membership**

Associate Members are spouses and children (under 18 years of age) of Active Members. Associate Members are not required to pay dues; they shall not have voting rights nor will they be eligible to hold office. Associate members are welcome to attend meetings and participate in any Club sponsored events.

Associate members may apply for flying privileges by filling out a membership application and showing proof of membership in the Academy of Model Aeronautics (AMA). The Associate Member will be issued a Membership Card to be used for frequency control at the field. Flying privileges will be granted upon request at no cost.

#### **Junior Membership**

Junior Membership is available to persons who have not passed their 18<sup>th</sup> birthday, and are not family members of an Active Member in good standing.

The requirements and privileges for a Junior Member are the same as those of the Associate Member with the exception of dues. Junior Members shall pay \$15 annually and will receive a newsletter which will keep them informed of notices and Club Activities.

Upon reaching their 18<sup>th</sup> birthday, Junior members must apply to become Active Members.

### **Membership Requirements**

All categories of membership (except *non-flying* Associate and *non-flying* Junior Members) are required to be a member of good standing with the AMA.

Active and Junior membership is attained by completing a club application, submitting it to the Club Secretary-Treasurer (who verifies the application is complete, including AMA membership), and a simple majority of club members voting in favor of admission at the next club meeting.

Members paid and voted in as new members between October 1<sup>st</sup> and December 31<sup>st</sup>, will be exempt from dues in the upcoming year.

### **Grievance Procedure**

Members shall make every effort to resolve differences in a reasonable fashion, and treat fellow members with respect (within the bounds of "RC Banter").

Any member who feels a fellow member repeatedly acts in a discourteous manner, may suggest to the Club President that said member's membership privileges be revoked.

If the Club President concludes that the matter warrants further action, the member in question will be notified in writing prior to the next scheduled meeting that disciplinary action is being taken against him and could result in his expulsion from the Club.

The general membership will be notified in the monthly newsletter of the grievance and advised that a vote will be taken at the next regularly scheduled meeting.

The Club President shall present the facts to the membership present at the regular meeting, and the member will be offered the opportunity present his side of the incident(s). A secret ballot vote shall be taken, and a simple majority (over 50%) of votes from members present at the meeting is required to remove a member from the club roster, and revoke flying privileges. In the event a member is voted out of the club, his or her membership dues that were paid in that year shall be returned to the member.

### **General Rules**

Monthly club meetings shall be coordinated and hosted by the Club Officers.

All active members are responsible for maintenance of the club flying facilities and are encouraged to participate in organized Club activities.

Members shall be current on dues payments and assessments (if required). Dues will be voted on by members present at the January meeting based on a Budget presented by the officers elected for that year. Membership dues are due on or before March 31<sup>st</sup>. Anyone renewing their membership after that date will be assessed a \$10 late fee.

Should the Club membership exceed the current club facilities i.e. flying field, meeting room, etc., the Club Officers may establish a maximum membership limit upon majority approval of the members present at a regular scheduled meeting.

## **Article 3**

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### **Officers and Duties**

### **President**

The President shall conduct club meetings a minimum of once a month, as well as officers' meetings as required. He shall also negotiate for use of the flying field by contacting the controlling agent of the flying field on yearly basis.

The President is responsible to maintain the Bylaws, and submit changes as required.

### **Vice President**

The Vice President shall substitute for the President as required. His responsibilities shall include safety at flying field (this is a duty shared by all club members), field maintenance and the scheduling of programs for the monthly meeting. The Vice President is responsible to maintain the Field Operating and Safety Procedures, and submit changes as required.

### **Secretary-Treasurer**

The Secretary-Treasurer shall collect dues, schedule meetings, and maintain the AMA and Club membership roster. The Secretary-Treasurer will also manage club's funds.

Acquiring access to a suitable meeting room shall be the responsibility of the Secretary-Treasurer. This function may be delegated to another Club member at the discretion of the Secretary-Treasurer.

### **Newsletter Editor**

The Newsletter Editor shall be responsible for issuing monthly meeting notices and newsletters.

### **Election and Terms of Office**

Election of the officers shall be held once a year at the December meeting. Nominations shall be made by active members only. Voting will be by written ballot and offices filled by those receiving the majority of the ballots returned. Nominations shall appear in the Newsletter prior to the election date. Absentee ballots received prior to the election are acceptable.

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## **Article 4**

### **Club Funds**

The club officers can authorize single expenditures of up to \$75. Amounts of more than \$75 require a majority vote of the members present at a scheduled meeting.

Should the Club be disbanded for any reason, all monies in the treasury shall be divided as follows:

- a) Active Members with less than two years of continuous dues payments shall receive a refund of the last year's dues or an equal share of the treasury whichever is less.
- b) Active Members with more than two years of continuous membership shall share equally in the balance of the treasury disbursements.

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## **Article 5**

### **Club Bylaws and Operations Procedures**

#### **Bylaws**

These Bylaws govern the operation of the club.

The Bylaws shall be transmitted to the membership in the December newsletter (it is acceptable to reference an internet link to the Bylaws).

Any member may propose changes to the Bylaws, and if the President agrees to take the change forward, the President shall compose a Draft Change to the Bylaws.

The President shall submit a Draft Change to the Bylaws to the membership prior to a regularly scheduled meeting.

A vote by show of hands or acclamation shall be conducted at a regularly scheduled meeting, and the changes accepted if 50% of the active members present approve of the change.

### **Field Operations and Safety Procedures**

A Field Operations and Safety Procedures document shall be maintained, and it governs procedures at the club field(s).

The Field Operations and Safety Procedures shall be transmitted to the membership in the December newsletter (it is acceptable to reference an internet link to the Field Operations and Safety Procedures).

Any member may propose changes to the Field Operations and Safety Procedures, and if the Vice President agrees to take the change forward, the Vice President shall compose a Draft Change to the Field Operations and Safety Procedures.

The Vice President shall submit a Draft Change to the Field Operations and Safety Procedures to the membership prior to a regularly scheduled meeting.

A vote by show of hands or acclamation shall be conducted at a regularly scheduled meeting, and the changes accepted if 50% of the active members present approve of the change.